Recovery Residence Administrator Credential

The Florida Certification Board (FCB) is pleased to offer a certification program for Recovery Residence Administrators. This credential recognizes professionals who manage residences that offer recovery-oriented support to help individuals with substance use disorders achieve a life in recovery. Supporting residents and operating a recovery residence according to nationally recognized quality standards requires a combination of skills that surround the business aspects of the recovery residence, best practices for recovery-oriented services and supports, and ultimately, compassion.

Earning the Certified Recovery Residence Administrator (CRRA) credential ensures you have the knowledge necessary to be confident in the work you do. Achieving certification not only arms you with a feeling of accomplishment, but also it assures the public that you are a trained professional who has met the standards required to operate a recovery residence ethically and according to quality standards. It also helps to assure residents that you are focused on their best interests for recovery management and safe daily living.

The FCB is pleased to provide this general overview of Florida’s CRRA certification program. For details and instructions on earning certification, please read the Certified Recovery Residence Administrator Candidate Guide. The FCB provides all candidate guides, forms and applications online at www.FlCertificationBoard.org.

A Certified Recovery Residence Administrator is the person responsible for the overall management of the recovery residence, and supervision of residents and paid or volunteer staff. The CRRA ensures appropriate responses to resident needs, maintenance of the residence, and use of good neighbor practices. The CRRA accomplishes these goals by being accountable for implementation of and compliance with the National Alliance of Recovery Residences (NARR) Quality Standards and Code of Ethics for Level 1 – 4 Recovery Residences, or equivalent nationally recognized standards and code of ethics pursuant to 397.487, Florida Statutes
GRANDPARENTING APPLICATION PERIOD, PURPOSE AND SCOPE

For a one-year period, from April 1, 2016 to March 31, 2017, application for the CRRA credential will be in a “grandparenting” phase. A grandparenting application period is time-limited and specifically designed to acknowledge the competency of those who are currently doing the work that is expected of a Certified Recovery Residence Administrator. To qualify during grandparenting, candidates must meet established criteria; however, the certification examination is suspended during this period. Please see the CRRA candidate guide at www.FlCertificationBoard.org for details and instructions.

CRRA applicants have up to 12 months to earn certification. The 12-month period begins the day the FCB receives the certification application and fee. Once issued, the CRRA credential renews annually, on or before June 30 each year.

MAINTAINING CERTIFICATION

■ Complete 10 continuing education credits annually prior to CRRA expiration
■ Follow the FCB Code of Ethical and Professional Conduct
■ Submit all required documentation and the renewal fee by June 30 each year (Renewal fee: $100)

STANDARDS AND REQUIREMENTS

■ High School Diploma or General Equivalency Degree (GED)
■ 1,000 hours of work and/or supervised volunteer experience providing related recovery residence administrator, manager, or closely aligned recovery residence services
■ 100 hours of content specific training*
■ 3 letters of recommendation for certification
■ Agree to be bound by the FCB Code of Ethics
■ Pass a level 2 background screening pursuant to Chapter 435, Florida Statutes
■ Submit all required CRRA certification forms and fees

*CRRA applicants who are in compliance with all grandparenting standards except the full 100 hours of content-specific training may earn certification by initially submitting at least 25 training hours. The remaining hours must be met within the first 12-month period (before credential expiration) to maintain certified status. Individuals who do not fulfill the 100 training hours or allow the credential to expire must pay a continuation fee and meet all additional CRRA standards, including earning a passing score on the CRRA Competency Exam.

LEARN MORE Please visit the FCB’s website at www.FlCertificationBoard.org for details and additional information about the CRRA and other credentials and services the FCB offers.